

HR Toolkit

# Resources



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Helpful resources for your business. Follow the links in green!



## [Alberta Employment Standards](#)

This will help you understand the various rules, regulations and compliance measures for employers and employees in the Alberta workplace.



## [Occupational Health and Safety \(OHS\) Alberta](#)

Occupational health and safety is crucial for safeguarding workers' well-being. It encompasses preventive measures, regulations and training to minimize workplace hazards, injuries and illnesses. Effective occupational health and safety programs prioritize risk assessment, hazard control, and employee engagement, fostering a culture of safety. Ensuring workers' physical and mental well-being not only protects them but also supports jobs and Alberta's economy.



## [OHS Safety Starter Kit \(2023\)](#)

This helps employers understand some of the basic requirements of Alberta's occupational health and safety laws. Guides those who need to develop a health and safety program from the ground up or are looking to grow and improve upon their existing program, culture and performance.



## [Alberta Human Rights Commission](#)

For information on human rights in the workplace:

- [Canadian Human Rights Commission](#) — The Canadian Human Rights Commission is in place to protect people from discrimination in areas of provincial and territorial jurisdiction, such as restaurants, stores, schools, housing and most workplaces.



## Alberta Public Service – Jobs and Human Resources

Recruitment, regulations, job classification salary ranges, etc.



## Alberta Alis

Alis provides information for career planning, post-secondary education and training, educational funding, work search, labour market trends, and workplace issues. There is also a job board for employers to post positions.



## **Job Boards**

- [Job Bank Canada](#)
- [Alberta Job Centre](#)
- [Indeed](#)



## Canada-Alberta Job Grant

The Canada-Alberta Job Grant (CAJG) is a training program where an employer applies on behalf of their present or future employees for eligible training costs. Employers decide who gets training and what type of training may be needed for their employees.



## Canada Summer Jobs Wage Subsidy

Canada Summer Jobs (CSJ) provides wage subsidies to employers from not-for-profit organizations, the public sector, and private sector organizations with 50 or fewer full-time employees, to create quality summer work experiences for young people aged 15 to 30 years.

